

Non-Executive Member  
Royal Mint Advisory Committee  
2025 Recruitment Information Pack



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The reverse of the new definitive design for the one pound coin (left) and portrait of King Charles III on the obverse (right).

## Welcome Note from the Chair of the Royal Mint Advisory Committee

Dear Applicant,

Thank you for your interest in this role. The Royal Mint Advisory Committee (RMAC) is an organisation with an outstanding place in the cultural history of the United Kingdom. Established in 1922 with the approval of George V, since then we have sought continually to raise the standard of numismatic and medallic art in the United Kingdom. From innovative designs in the 1930s, to the 1977 Silver Jubilee crown, the 2012 London Olympics series, the new £1 coin and the 2020 Diversity Built Britain 50 pence to reviewing designs for His Majesty the King's coins during the process of transitioning to the new reign, we have been at the forefront of the United Kingdom's most iconic coin designs. Furthermore, working with Government departments throughout Whitehall, we have led efforts to design medals, seals and decorations for several organisations across the nation. We actively engage with partners from public life in the United Kingdom to provide independent, bold advice on numismatic matters, ensuring excellence in delivery. We take a long-term view, understanding the permanent nature of coins and medals, and this philosophy, of expertise in public service, is a core tenet of our operations.

We have several high-profile partners and stakeholders, including HM Treasury, Cabinet Office and the Crown.

The Committee, HM Treasury and the Royal Mint celebrate diversity in all our work and promote equality of opportunity. We are open to new ideas and challenges, and we are actively searching for a diverse range of candidates and encourage applicants from all backgrounds, irrespective of race, age, disability, gender, marital status, religion and sexual orientation.

We wish you the very best of luck with your application.

*Baroness Gisela Stuart, Chair of the Royal Mint Advisory Committee*

## About the Royal Mint Advisory Committee

### Our work

**United Kingdom coinage:** We advise the Chancellor of the Exchequer, as Master of the Mint, and ultimately the Crown on designs for new United Kingdom coins. Generally, competitions are run between artists, or in limited cases the public, to prepare designs that RMAC judges on artistic merit and whether they are significant to the nation.

**Official medals, seals and decorations:** Every official medal issued since 1922 has been considered by RMAC, and we continue this proud tradition by advising Government departments on medals, seals and decorations. Generally, these are instigated by Government departments, with approval of the Crown or a Royal Warrant and the Committee seeks initial designs from several specialist artists.

### Our partners

We deal with several Government departments in our work. However, coin designs are approved by the Chancellor of the Exchequer (in their capacity as Master of the Royal Mint), before Royal approval by the Crown. Furthermore, when designing medals, seals or decorations we work closely with the sponsoring department, Cabinet Office and the Crown to ensure excellence in the delivery of our brief. We have championed a close, successful working relationship with Government departments across the United Kingdom, and we will look to strengthen these relationships further, moving forwards.

### Membership

Our members are appointed by the Crown, on the recommendation of the Chancellor of the Exchequer and the Prime Minister. Members serve for an initial term of five years, with the opportunity of reappointment for a second term of five years.

Appointments to the Committee, which is classified as an Advisory Non-Departmental Public Body (lower tier), are regulated by the Office for Commissioner for Public Appointments. HM Treasury is the sponsoring Government department.

Ourselves, HM Treasury and the Royal Mint celebrate diversity in all our work and promote equality of opportunity. The Royal Mint and HM Treasury are disability confident employer scheme members.

We encourage applicants from all backgrounds, irrespective of race, age, disability, gender, marital status, religion and sexual orientation.

## Candidate Specification – Non-Executive Member

The Committee plays a central role in recommending designs for United Kingdom coins, official medals, seals and decorations. Four non-executive member positions are available. The purpose of a non-executive member is to play an active part in raising the standard of numismatic art in the UK, through judging artwork submitted, offering constructive comments on how it can be amended, suggesting suitable means of briefing artists and suggesting new artists to become involved in the design of coins and medals.

The Committee is currently looking to appoint four members. Depending on the candidate's set of skills, a successful candidate will be appointed as a Generalist Member, an Artist, an Art Historian, or a Lettering Expert.

In selecting appropriate designs for coins and medals to commemorate royal, state and historic events, the nature of the role is necessarily national in its coverage, requiring a breadth of view and a clear sense of what constitutes good design.

The member will be expected to attend meetings of the Committee where, upon reaching consensus, design proposals will be forwarded for approval to the Government department concerned before being passed on to the Palace for royal approval.

### The essential skills required for this appointment are:

- A strong awareness of the visual arts, jewellery and fashion, as well as of historical or cultural trends and a highly developed aesthetic sense.
- Some knowledge of artists and designers, across a range of disciplines, currently working in Britain.
- The stature to contribute constructively to discussions, articulate views clearly, and persuade others of your viewpoint to influence the outcome of meetings.
- Experience of group decision making, demonstrating the ability to work collaboratively and constructively with others to reach a consensus on difficult choices involving artistic taste and suitability.
- Ability to understand the commercial, political and artistic implications of decisions taken with respect to official medals, seals and decorations.

### Desirable specialist skills for this appointment are:

- Senior leadership experience with ability to exercise judgements to achieve outcomes at a senior level. (for **Generalist Members**)
- A lettering artist and/or calligrapher occupying a senior position through the reputation of their work. They should have an excellent awareness of a range of letterforms and their practical application across a range of media. (for **Lettering Experts**)
- A historian of British history occupying a senior position through their reputation, their publication record or role within an academic institution. (for **Art Historians**)

- An artist occupying a senior position through the reputation of their work, their membership of a national organisation promoting British art or their contribution to British art. (for **Artists**)

**Any successful candidate will be expected to abide by the Seven Principles of Public Life, these are:**

1. Selflessness
2. Integrity
3. Objectivity
4. Accountability
5. Openness
6. Honesty
7. Leadership

More information on the Seven Principles can be found here:

<https://www.gov.uk/government/publications/the-7-principles-of-public-life/the-7-principles-of-public-life--2>

As part of the recruitment process, this will be reviewed in due diligence checks, including social media checks that will be undertaken on short-listed candidates.

### **Time Commitments**

Members are appointed for a five-year term, with the option of extending that term for a further five years. Members are expected to commit to attending six RMAC meetings per year. Under normal circumstances, the Committee meets in London. Some meetings can be held virtually or in a hybrid manner. Each of these meetings occur over a morning or afternoon. In between meetings, light level contact is expected. All travel and accommodation expenses will be paid.

The membership of the Royal Mint Advisory Committee does not receive remuneration.

### **Recruitment**

The recruitment process will include an interview. The selection panel make a recommendation to HM Treasury which is responsible for proposing RMAC appointments to the Prime Minister, who in turn recommends appointments to His Majesty the King.

The selection panel will be chaired by Azin Roussos, Deputy Director of Debt and Reserves Management at HM Treasury. Other members of the panel will include Baroness Stuart, the Chair of the Royal Mint Advisory Committee, and Dr Andrew Burnett, as the independent panel member.

If you have any interests that might be relevant to the work of the Royal Mint Advisory Committee, and which could lead to a real or perceived conflict of interest if you were to be appointed, please provide details in your covering letter.

## **Equal Opportunity**

The Royal Mint and HM Treasury embrace diversity and promote equality of opportunity; we encourage applicants from all backgrounds, irrespective of race, age, disability, gender, marital status, religion and sexual orientation.

The Royal Mint and HM Treasury are disability confident employer scheme members.

## **Timetable**

The recruitment timetable:

Campaigns open	14 April 2025
Closing date for receipt of applications	13 May 2025 at 15.00 GMT
Sifting	22 May 2025
Interview with selection panel*	24 June 2025
Anticipated start date	Autumn 2025

\*Interviews may be conducted virtually. Further details will be provided closer to the time.

\*\*The exact start date will be confirmed in discussion with the successful candidate.

## **How to Apply**

In order to apply you will need to [create an account](#) or [sign in](#).

Once you are logged into your account, click on 'apply for this role' and follow the on-screen instructions. To apply, all candidates are required to provide:

- a Curriculum Vitae (CV)
- a supporting statement
- equality information
- information relating to any outside interests or reputational issues

We will ask you to check and confirm your personal details to ensure your application is accurate.

You will also have the opportunity to make a reasonable adjustment request or apply under the disability confident scheme before you submit your application.

The Advisory Assessment Panel reserves the right to only consider applications that contain all of the elements listed above, and that arrive before the published deadline for applications.

If you have any questions about the appointment or the process, please do not hesitate to contact us by email at [PublicAppointments-HMT@hmtreasury.gov.uk](mailto:PublicAppointments-HMT@hmtreasury.gov.uk) and [Valentin.Boboc@HMTreasury.gov.uk](mailto:Valentin.Boboc@HMTreasury.gov.uk).

## Stay informed

You can keep up to date with news about HM Treasury and the Royal Mint through a range of communication channels:

HM Treasury: <https://www.gov.uk/government/organisations/hm-treasury>

Twitter: @hmtreasury

Royal Mint: <https://www.royalmint.com/>

Twitter: @royalmintuk

Royal Mint Museum: <https://www.royalmintmuseum.org.uk/about-us/royal-mint-advisory-committee/>

Annual Report of the Committee in the Trading Fund Annual Report: [Royal Mint Trading Fund: Annual Report and Accounts 2022 to 2023.](#)

## Complaints

This campaign is regulated by the Commissioner for Public Appointments and as such, if you are not completely satisfied with the departmental response to your complaint, you may refer it to the Office of the Commissioner for Public Appointments, at this link: [Investigating Complaints - Commissioner for Public Appointments \(independent.gov.uk\)](#)