

Climate Change Committee, Chair

Candidate Pack

Closing date: 20th January 2025



If you have any questions, require further information, or would like this candidate pack in alternative format, please contact Ellie Dugdale, Ellie.Dugdale@saxbam.com at our recruitment advisors, Saxton Bampfylde.

13 January, 2025



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Introduction

Thank you for your interest in the role of Chair of the Climate Change Committee (CCC). This pack tells you more about the purpose of the organisation and the role of the Chair.

The CCC plays a vital role advising the UK and Devolved Governments on our climate targets and reporting to Parliament on progress made in meeting them. When I was Secretary of State for Energy and Climate Change in the late 2000s, I was proud to help pass the Climate Change Act 2008, which created the CCC and established the framework that underpins its work – the first legislation of its kind in the world. In the years since, the CCC has provided invaluable, independent advice to successive governments and inspired similar institutions in countries around the world.

This is an exciting time to join the CCC as the UK embarks on the next stage of its clean energy journey. One of the Prime Minister's five driving missions is to make Britain a clean energy superpower, delivering clean power by 2030 and accelerating to net zero. We have an ambitious plan to speed up the transition away from fossil fuels and towards clean energy to increase our energy independence, protect billpayers, create good jobs and show climate leadership.

Since the election the UK government lifted the onshore wind ban in England, consented large amounts of solar, begun to establish Great British Energy and our National Wealth Fund, and delivered the most successful renewables auction in British history. We will continue moving at this pace because of the urgency of the challenges we face, and I look forward to working with the CCC and its new Chair as we move forward on this agenda.

The Chair will play an important part in providing advice during a critical few years for clean energy and climate policy. We welcome applications from individuals of all backgrounds, including those from under-represented groups. I very much hope you decide to apply for the position and look forward to hearing from you.

The Rt Hon Ed Miliband, Secretary of State for Energy Security and Net Zero

The Climate Change Committee

The Climate Change Committee (CCC) is an independent statutory body, established under the Climate Change Act 2008 (the Act). It is made up of two separate committees: one on mitigation (the Committee) and one on adaptation (the Adaptation Committee). The UK Government and Devolved Governments are jointly seeking to appoint a new Chair to the Committee.

The Act requires that the Committee comprises a Chair and not fewer than five and not more than eight other Members appointed by the national authorities (UK Government and the Devolved Governments). Details of current membership can be found on the CCC's website - <https://www.theccc.org.uk/>.

The Committee is supported by a Secretariat of approximately 60 staff who provide analytical and corporate support, led by the Chief Executive.

The role

The UK Government, the Scottish Government, the Welsh Government and the Northern Ireland Executive are seeking to appoint a new Chair to the Committee.

The Chair of the Committee will be responsible for steering and developing the overall work of the CCC, while the Chief Executive manages the day to day running of the organisation.

The Committee normally meets 12 times a year. The Chair will be expected to attend all the meetings, and you are expected to maintain sufficient flexibility to respond to additional ad hoc duties. This will involve a maximum time commitment of 29 days per year. The Chair will also represent the Committee and promote its strategy and overall direction.

This role involves travel requirements, including the occasional travel within the UK and potentially overseas.

Diversity

Diversity: The appointing parties are committed to increasing the diversity of publicly appointed boards and attracting talent, regardless of background. We particularly welcome applications from candidates with protected characteristics as they are currently underrepresented on the Committee.

Appointments will be made on merit on the basis of fair and open competition.

Arrangements for candidates with a disability: As a Disability Confident leader, we guarantee to interview anyone with a disability whose application meets the essential criteria for the post. More details on the criteria can be found in this pack. If you wish to apply through the Disability Confident scheme, you will need to tick that option on the Diversity Monitoring form that you will submit alongside your application.

Adjustments: All candidates are entitled to request reasonable adjustments at any stage of the application process. If you would like to discuss reasonable adjustments prior to submitting your application, please contact Ellie.Dugdale@saxbam.com.

Responsibilities

The Chair is responsible for:

- Providing excellent vision and leadership.
- Chairing meetings and determining procedures for the Committee.
- Being responsible for fulfilling the Committee's functions as set out in the Climate Change Act 2008 and relevant legislation in the Devolved Governments, including presenting advice and reports to Ministers, UK Parliament, and the respective Devolved Governments and Legislatures.
- Overseeing the work of the Chief Executive providing appropriate management and governance within the organisation.
- Representing the Committee externally and fostering close working relationships with key experts, including academics, business as well as foreign governments and intergovernmental institutions.

Selection criteria

We are seeking candidates who demonstrate the following criteria:

1. A track record of board leadership, achieving results and providing strategic vision to lead a high-profile public organisation at either an international or UK-wide level or individually at an England, Northern Ireland, Scotland or Wales level.
2. Ability to ensure that the organisation's financial dealings are prudently and systematically accounted for, audited and publicly available.
3. An exceptional ability to communicate and build relationships at all levels alongside strong interpersonal skills, including the ability to negotiate, persuade and influence and to communicate effectively the importance of the net zero transition and be able to challenge material misrepresentation of facts across a wide range of audiences.
4. The capability to provide independent and pragmatic advice to Ministers and elected representatives, and a track record of dealing with senior representatives of academic, NGO and business sectors, the media, and with policymakers in the UK Government, Devolved Governments and/or internationally.
5. Expert ability to process and interpret complex information; well-developed and insightful reasoning skills and judgment, and the ability to provide intellectual leadership and demonstrate a creative and proactive approach to problem solving and a high level of professionalism.
6. Strong knowledge of the range of the Committee's work and an understanding of climate change policy across the UK and its delivery.

Selection criteria (continued)

The Seven Principles of Public Life (also known as the Nolan Principles) apply to anyone who works as a public office-holder, including the Chair of the Committee. This includes: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Should we receive a large number of applications, the panel will sift candidates on criteria 1-3.

Pre-appointment scrutiny

This role is subject to pre-appointment scrutiny by two Select Committees – the Energy Security and Net Zero (ESNZ) Committee and the Environmental Audit (EA) Committee – with the ESNZ Committee leading. Pre-appointment scrutiny is an important part of the appointment process for some of the most significant public appointments. It is designed to provide an added level of scrutiny to verify that the recruitment meets the principles set out in the Governance Code on Public Appointments.

The pre-appointment scrutiny aspect of the appointment has two parts.

1) First, information concerning the appointment, and the preferred candidate will be shared with the ESNZ and EA Committees. As part of this process, you will need to be content for your name and your CV to be shared with the Select Committees as the preferred candidate. You may also be required to complete a pre-appointment hearing questionnaire which could include, among other things:

- declarations of any relevant potential conflicts of interest;
- what you see as the priorities and key risks for the organisation;
- questions about how you would lead the board and work with stakeholders;
- your commitment to standards in public life and how you would handle being in the public eye.

Normally any information provided to the Select Committees by the Government, or a candidate will be published.

Pre-appointment scrutiny (continued)

2) Second, it is likely that the select committee will decide to call the preferred candidate to a public hearing before the Select Committees to answer questions relating to their suitability to the role. You would not be expected to have an in-depth technical knowledge of how the body works or an exact plan of what you would do in the role, however, you will be expected to provide a credible representation of your understanding of the work of the body and what your role in its future would be.

The proposed date for a pre-appointment hearing is yet to be confirmed.

We are committed to making the public appointments as accessible as possible so that no one is deterred from applying. DESNZ will provide support to you to help you prepare for the hearing and the clerks to the Select Committees will also be available to discuss with you how the hearing will run. You will also be supported by DESNZ in working with the Select Committees should you require any adjustment to enable you to participate fully in the hearing process.

For more information about pre-appointment scrutiny, please see the [Cabinet Office Guidance: Pre-appointment scrutiny by House of Commons Select Committees](#)

Terms of appointment

- **Term:** An initial period of 5 years. There may be an opportunity for re-appointment for a second term.
- **Remuneration:** £1000 per day. Remuneration and expenses are taxable.
- **Time commitment:** Maximum of 29 days per year.
- **Location:** The Climate Change Committee is based in 10 South Colonnade, Canary Wharf, London, E14 4PU. Meetings take place once a month at these offices.
- **Nature of appointment:** This is a public appointment by the Secretary of State for Energy Security and Net Zero, and the relevant Scottish, Northern Ireland Executive and Welsh Ministers. The post holder would be an officeholder and not an employee of the UK Government, Devolved Governments or the Climate Change Committee.
- **Availability:** Successful candidate/s will be encouraged to take up their appointment as soon as possible, following the successful completion of pre-appointment checks and security clearance (at BPSS level).

How to apply

Saxton Bampfylde Ltd is acting as an employment agency advisor to the CCC on this appointment.

Your application contains two parts.

Both parts must be submitted **by 23:59 on 20th January 2025** letter and your application to be considered complete. Applications received after this date will **not** be considered.

- **Part one:** A two-page statement of suitability and two-page CV
- **Part two:** Diversity Monitoring and Conflict of Interest Form.

The key to a good application is to give the reader specific information about how you meet the criteria for appointment. Think about your knowledge, skills, experience and personal attributes, and take full advantage of the space available. Provide practical evidence that best demonstrates how you meet the essential criteria.

Candidates should apply for this role through Saxton Bampfylde's website at www.saxbam.com/appointments using code **QCCCF**. Click on the 'apply' button and follow the instructions to upload a CV and cover letter and complete the online diversity monitoring* form and the Conflict-of-Interest Form.

For queries about your application or the recruitment process, please email Ellie.Dugdale@saxbam.com.

*The diversity monitoring online form will not be shared with anyone involved in assessing your application. Please complete as part of the application process.

GDPR personal data notice

According to GDPR guidelines, we are only able to process your Sensitive Personal Data (racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, genetic data, biometric data, health, sex life, or sexual orientation) with your express consent. You will be asked to complete a consent form when you apply and please do not include any Sensitive Personal Data within your CV (although this can be included in your covering letter if you wish to do so), remembering also not to include contact details for referees without their prior agreement.

Assessment panel and timeline

The members of the Advisory Assessment Panel are:

•**Panel Chair, UKG representative:** Jeremy Pocklington, Permanent Secretary, Department for Energy Security and Net Zero

•**Scottish Government representative:** Roy Brannen, Director General Net Zero or Michelle Quinn, interim Director General Net Zero (depending on availability)

•**Welsh Government representative:** Claire Bennett, Director Climate Change and Environmental Sustainability

•**Northern Ireland Executive representative:** Katrina Godfrey, Permanent Secretary, Department of Agriculture, Environment and Rural Affairs

•**Senior Independent panel member (SIPM):** Emily Shuckburgh, Director of Cambridge Zero (University of Cambridge)

The timeline for this campaign is indicative and subject to change.

Advert closes	20 th January 2025
Panel sift	January 2025
Shortlist	January/ February 2025
Panel interview	February/March 2025
Pre-appointment scrutiny	April/ May 2025
Announcement	Spring 2025

Annex A: Conflicts of Interest and Due Diligence

Public Appointments require the highest standards of propriety, involving impartiality, integrity and objectivity, in relation to stewardship of public funds and the oversight and management of all related activities. This means that any private, voluntary, charitable or political interest that might be material and relevant to the work of the body concerned should be declared.

It is important that those appointed as members of public bodies maintain the confidence of Parliament and the public. If there are any issues in your personal or professional history that could, if you were appointed, be misconstrued, cause embarrassment, or cause public confidence in the appointment to be jeopardised, it is important that you bring them to the attention of the Assessment Panel and provide details of the issue(s) in your application. In considering whether you wish to declare any issues, you should also reflect on any public statements you have made, including through social media. The Panel may explore issues with you before they make a recommendation on the appointment.

As part of our due diligence checks we will consider anything in the public domain related to your conduct or professional capacity. This will include us undertaking searches of previous public statements and social media, blogs or any other publicly available information. This information may be made available to the Panel and they may wish to explore issues with you, should you be invited to interview.

In addition, the CCC have a policy for managing conflicts of interest which can be found here - <https://www.theccc.org.uk/wp-content/uploads/2021/05/Managing-Conflicts-of-Interest-Policy-Mar-2021.pdf>.

If you have any queries or would like to discuss further, please contact Ellie.Dugdale@saxbam.com.

Annex B: The Seven Principles Underpinning Public Life

In 1995 the Committee on Standards in Public Life defined seven principles for public life. These principles (also known as the Nolan Principles) apply to anyone who works as a public office-holder, including the Chair of the Climate Change Committee. All candidates are expected to demonstrate a commitment to, and an understanding of, the value and importance of the principles of public service which are:

1. Selflessness
2. Integrity
3. Objectivity
4. Accountability
5. Openness
6. Honesty
7. Leadership

Further information on the principles of public life can be found [here](#).

Annex C: Complaints Procedure

If you feel you have reason to complain you should direct your concerns in the first instance to the Public Appointments team (partnerships@energysecurity.gov.uk) who will make every effort to deal with these and respond to you within 48 hours.

If your complaint is not dealt with satisfactorily, you can find information about the steps you can take under DESNZ Complaints Procedure [here](#).

The Commissioner for Public Appointments is the independent regulator of public appointments. The Commissioner's primary role is to provide independent assurance that public appointments are made in accordance with the [Governance Code on Public Appointments](#). The Commissioner also investigates complaints and may conduct an inquiry into the policies and practices followed in relation to appointments processes which he regulates. The Commissioner will not investigate complaints relating to non-selection unless it appears that the appointments process has breached the Governance Code on Public Appointments.

You can contact the Commissioner by email at publicappointments@csc.gov.uk or by post, as follows:

The Commissioner for Public Appointments
Room G/8, 1 Horse Guards Road
London, SW1A 2HQ

Further information on the role of the Commissioner or the appointments process is available at: publicappointmentscommissioner.independent.gov.uk.